

## Enclosure 1

### **Newly Established Bridging Performance Monitoring Standards**

#### 1. Bridging Performance Standards in State Law

In August 2005, Section 14154 (c)(3) of the W&I Code was amended as follows to establish three performance standards.

(D) When a child is determined by the county to change from no SOC to an SOC and the child meets the eligibility criteria for the HFP established under Section 12693.98 of the Insurance Code, the child shall be placed in the MC to HF Bridge Benefits Program and these cases shall be processed as follows:

- (i) Ninety percent of the families of these children shall be sent a notice informing them of the HFP within five working days from the determination of an SOC.
- (ii) Ninety percent of all annual RV forms for these children shall be sent to the HFP within five days from the determination of an SOC if the parent has given consent to send this information to the HFP.
- (iii) Ninety percent of the families of these children placed in the MC to HF Bridge Benefits Program who have not consented to sending the child's annual RV form to the HFP shall be sent a request, within five days of the determination of an SOC, to consent to send the information to the HFP.

(E) Subdivision (D) shall not be implemented until 60 days after the Medi-Cal and Joint Medi-Cal and HF applications and the Medi-Cal RV forms are revised to allow a parent of a child to consent to forward the child's information to the HFP.

#### 2. Collaboration

CDHS has developed procedures, in collaboration with counties and stakeholders, in order to implement the performance standards. These procedures establish county review cycles, sampling methodologies and procedures, and data reporting processes.

#### 3. Effective Date:

Effective mid-July 2006, the Medi-Cal application, the Joint Medi-Cal and HF application and the Medi-Cal RV form each contain a consent section. Therefore, these Bridging performance standards shall be implemented January 1, 2007.

#### 4. Submission of Performance Standards Reports

Section 14154 of the W&I Code also directs the CDHS to develop procedures for submission of the performance standards reports and to identify which counties are to submit performance standard reports to CDHS. Section 14154 provides that performance standard reports are due in January of each year. The Bridging

performance standard report for 2007 is due June 29, 2007. The next performance standard report will be due in January 2008 and every January thereafter. The format for the report is contained in Enclosure 4.

Identification of counties required to submit performance standards reports	The 25 counties with the largest Medi-Cal population, as identified in ACWDL 06-10 dated February 24, 2006, are to report as described below on the Medi-Cal to Healthy Families Bridging Performance Standards.
Review month	For the performance report due on June 29, 2007, the review month is February 2007. For the performance reports due in January 2008 and every January after that, each reporting county must select either September or October of that prior year as the review month. This will provide the county time to complete and submit its performance standard report by the appropriate January.
Sample size	Counties will either review the universe of affected cases or a State-determined sample of cases.

5. Clarification of terms used in performance standards

*“date of the share of cost determination”* as it is used in W&I Code Section 14154

For counties that have a data system that determines the SOC eligibility:  
Use the date the county’s data system determines the SOC.

For counties that do not have a data system that determines the SOC:  
Use the date that the SOC eligibility is entered into the county system.

*“if the parent has given consent to send this information to the HFP,”* as used in performance standard (ii). (See the body of this ACWDL for additional details.)

Consent is given if the parent, caretaker relative, legal guardian, or any other individual who is allowed to sign the Medi-Cal application has:

- had an opportunity on the most recent application or reapplication to indicate that he/she does not want to give consent and he/she does not check that box and does not otherwise indicate on the form that consent is being withheld or

- not had an opportunity to withhold consent for a particular child, but is sent a stand-alone consent form or is contacted by the county and he/she specifies verbally or in writing that consent is being given. Note that if consent is given verbally, the county must document that in the child's case file.

Consent is not given if the parent, caretaker relative, legal guardian, or any other individual who is allowed to sign the Medi-Cal application indicates in writing or verbally to county staff that consent is being withheld. Consent is also not given by failure to return the stand-alone form. Consent is only given by virtue of a signed application, redetermination form, or the stand-alone consent form, which indicates consent is given, or where verbal consent is given by the parent, caretaker relative, or person acting on behalf of a child.

#### 6. Methodology to Determine whether Bridging Performance Standards Are Met

The following is the methodology counties are to use to determine whether they have met each of the three Bridging performance standards specified in W&I Code Sections 14154 (c)(3)(D)(i), (ii) and (iii).

##### Performance Standard (i) (W&I Code 14154 (c)(3)(D)(i)):

Ninety percent of the families of these children shall be sent a notice informing them of the HFP within five working days from the determination of an SOC.

Note: This HFP information may be included on the Medi-Cal SOC NOA (see samples in Enclosure 2), but the NOA would then need to be sent within five days of the SOC determination.

1. Determine the number of children with full-scope, no SOC Medi-Cal eligibility in one month who will be eligible for Medi-Cal with an SOC in the following month. This number does NOT include children who will be ineligible for Medi-Cal due to excess property, who will be turning age 19 in the Bridging month, who were made eligible for Bridging in a prior period, or who are already enrolled in the HFP. Note that children with excess property or who will turn age 19 in the Bridging month are not precluded from Bridging if otherwise eligible.
2. Subtract the number of children whose family income exceeds the HFP income standard.
3. Subtract the number of children who are undocumented. The remaining number of children are put into aid code 7X.

4. Determine the number of families these remaining children belong to. All children in the same Medi-Cal Family Budget Unit are considered to be one family.
5. Determine the number of these families who were sent at least one notice informing them of the HFP within five days of the SOC determination.
6. Divide the number in step 5 by the number in step 4 and convert to a percent.

Example (i)

1. The county determines on June 16, 2006, that 97 children who are eligible for full-scope, no SOC Medi-Cal in June 2006 will be eligible for Medi-Cal with an SOC in July 2006.
2. The county determines that seven of these children have family income that exceeds the HFP income standard. The county subtracts seven from 97 leaving 90 children.
3. The county determines that there are ten children who are undocumented and subtracts ten from 90. There are 80 children remaining and the county puts them into aid code 7X. The county determines these 80 children belong to 38 families.
4. The county determines that 35 of these 38 families were sent at least one notice of HFP information within five days, or by June 21, 2006.
5. The county divides the number of families in step 5 by the number of families in step 4 ( $35/38 = 92.1$  percent). The county meets performance standard (i).

Performance Standard (ii) (W&I Code 14154 (c)(3)(D)(ii)):

Ninety percent of all annual RV forms for these children shall be sent to the HFP within five days from the determination of an SOC if the parent has given consent to send this information to the HFP.

1. Determine the number of children with full-scope, no SOC Medi-Cal eligibility in one month who will be eligible for Medi-Cal with an SOC in the following month. This number does NOT include children who will be ineligible for Medi-Cal due to excess property, who will turn age 19 in the Bridging month, who were made eligible for Bridging in a prior period, or who are already enrolled in the HFP.
2. Subtract the number of children whose family income exceeds the HFP income standard.
3. Subtract the number of children who are undocumented. The remaining children are put into aid code 7X.
4. Subtract the number of children for whom consent was not given.
5. Determine the number of children remaining after step 5 whose applications were sent to the HFP within five days of the SOC determination.

6. Divide the number of remaining children in step 5 by the number in step 4 and convert to a percent.

Example (ii)

1. The county determines on June 16, 2006, that 97 children who are eligible for full-scope no SOC Medi-Cal in June 2006 will be eligible for Medi-Cal with an SOC in July 2006.
2. The county determines that seven of these children have family income that exceeds the HFP income standard. The county subtracts seven from 97 leaving 90 children.
3. The county determines that there are ten undocumented children in this number and subtracts 10 from 90. There are 80 children remaining.
4. The county determines that families of eight of these 80 children did not give consent and subtracts 8 from 80. There are 72 children remaining.
5. The county determines that annual RV forms for 70 of the children in step 4 were sent to the HFP within five days of the SOC determination.
6. Divide the number in step 5 by the number in step 4 ( $70/72 = 97.2$  percent). The county meets performance standard (ii).

Performance Standard (iii) (W&I Code 14154 (c)(3)(D)(iii)):

Ninety percent of the families of these children placed in the Medi-Cal to HF Bridging Program who have not consented to sending the child's annual RV form to the HFP shall be sent a request, within five days of the determination of an SOC, to consent to send the information to the HFP.

1. Determine the number of children with zero or no SOC in one month who will be eligible for Medi-Cal with an SOC in the following month. This number does NOT include children who will be ineligible for Medi-Cal due to excess property, who will turn age 19 in the Bridging month, who were made eligible for Bridging in a prior period, or who are already enrolled in the HFP.
2. Subtract the number of children whose family income exceeds the HFP income standard.
3. Subtract the number of children who are undocumented.
4. The remaining children are put into aid code 7X.
5. Subtract the number of children in step 4 for whom consent was given.
6. Determine the number of families these remaining children in step 5 belong to. All children in the same Medi-Cal Family Budget Unit are considered to be one family.

7. Determine the number of these families who received at least one request to give consent to share their child's/children/s case information with the HFP within five days of the SOC determination.
8. Divide the number of families in step 7 by the number of families in step 6 and convert to a percent.

Example (iii)

1. The county determines on June 16, 2006, that 97 children who are eligible for no cost or zero SOC in June 2006 will be eligible for Medi-Cal with an SOC in July 2006.
2. The county determines that seven of these children have family income that exceeds the HFP income standard. The county subtracts seven from 97 leaving 90 children.
3. The county determines that there are ten undocumented children in this number and subtracts ten from 90. There are 80 children remaining.
4. These 80 children are put into aid code 7X.
5. The county determines that families of 72 of these 80 children gave consent and subtracts 72 from 80. There are eight children remaining.
6. The county determines that these eight children belong to 3 families.
7. The county determines that only one family received a request to give consent to share their child's/children/s case information with the HFP within five days of the SOC determination.
8. Divide the number of families in step 7 by the number of families in step 6 ( $1/3 = 33.3$  percent). (The county does not meet performance standard (iii)).

7. Reports

Each of the selected counties are required to submit a report to CDHS on the county's results in meeting the Bridging performance standards and submit a corrective action plan if CDHS finds that the county is not in compliance with one or more of the standards. If the county reports that it has failed to meet one or more of the Bridging performance standards that shall constitute a CDHS finding and require a corrective action plan. The submission and content of the corrective action plan shall be in accordance with ACWDL 05-22E. The county may be subject to a reduction in county administrative funds by two percent in the next fiscal year if the county does not meet the performance standards.