

Proof of Citizenship and Identity Requirements

For Children who are U.S. Citizens or Nationals

Filling out the Healthy Families/Medi-Cal Joint Application

If your child is not a U.S. citizen, this law does not apply to the child.

Your county Medi-Cal office is reviewing your child's application. During this time, your child is covered by Medi-Cal. To continue receiving full-scope Medi-Cal, your county office will need to obtain proof of citizenship *and* proof of identity for your child. Read below to learn more.

Do *all* children have to show proof of citizenship and identity?

No. These children do **not** have to provide proof:

- A child with:
 - Supplemental Security Income (SSI) (past or present)
 - Medicare
 - Social Security Disability Insurance (SSDI)
 - Social Security Retirement and Survivors Insurance (RSI – Title II) based on their own disability
- A child under 21 asking for Minor Consent Services
- Babies born to women on Medi-Cal
- Children in Foster Care or Adoption Assistance
- Babies in the Abandoned Baby Program
- CalWORKs Beneficiaries

What if my child is not a U.S. citizen?

If your child is not a U.S. citizen or national, you only need to provide the same documents that were required before. Nothing has changed.

U.S. nationals include people born in American Samoa (including Swains Island) and certain people from the Commonwealth of the Northern Mariana Islands.

What if I do not have proof of my child's citizenship?

If your child was born in California, your county office may be able to get a birth record. (A birth record is proof of citizenship.)

Fill out a *Request for California Birth Record* form. Then, mail or take this form to your local social services office. If a birth record cannot be found, you will need to provide another proof of citizenship. See page 2 for list of acceptable documents.

Ask your county about getting proof of citizenship if your child was not born in California. Contact the county to see if they have found a birth record match for your child before you pay for a birth certificate.

If the county gets my child's birth record, do I still need to provide proof of *identity*?

If your child is under 16 and you have filled out and signed the Healthy Families/Medi-Cal joint application with your child's date and place of birth, you do not need to provide proof of identity. (The signed application is proof of your child's identity.)

What if my child is 16 or older?

Children who are 16 or older must provide proof of citizenship and proof of identity. See page 2.

Do you need the *original* citizenship or identity documents?

Yes. The county office needs the *original* citizenship and identity documents, or copies that have been certified by the issuing agency.

Can I mail my proof of citizenship or identity?

Yes. The county will make copies and mail the originals back to you. Or, you can *take* your documents to your local social services office. Ask them to make copies and give them back right away.

Do I have to provide proof of citizenship or identity more than once?

No. You only have to provide proof of citizenship and identity once.

What If I paid for medical or dental care for my child while getting proof of citizenship and identity?

If you incurred health costs while getting your child's citizenship and identity documents, Medi-Cal may pay for bills. Call Beneficiary Services at the Department of Health Care Services for answers to your questions: **(916) 403-2007**

Acceptable Citizenship and Identity Documents

The easiest way for U.S. citizens or nationals to provide *both* proof of citizenship and identity is with **one** of these documents:

- U.S. Passport issued without limitation (expired ones are acceptable)
- Certificate of Naturalization (N-550 or N-570)
- Certificate of U.S. Citizenship (N-560 or N-561)

– OR –

If you do not have one of the documents above, provide...

One citizenship document from this column **AND** **One** identity document from this column

- ❖ U.S. Birth Certificate
- ❖ Certification of Report of Birth (*DS-1350*)
- ❖ Report of Birth Abroad of a U.S. Citizen (*FS-240*)
- ❖ State Department Certification of Birth (*FS-545 or DS-1350*)
- ❖ U.S. Citizen Identification Card (*I-197 or I-179*)
- ❖ American Indian Card (*I-872*)
- ❖ Northern Marianas Card (*I-873*)
- ❖ Final adoption decree showing a U.S. place of birth
- ❖ Proof of employment by the U.S. civil service before June 1, 1976
- ❖ U.S. military service record that shows a U.S. place of birth
- ❖ U.S. hospital record established at the time of the person's birth *
- ❖ Life, health, or other insurance record *
- ❖ Federal or State census record that shows the applicant's age and U.S. citizenship or place of birth
- ❖ Seneca Indian tribal census record *
- ❖ Bureau of Indian Affairs tribal census record of the Navajo Indians *
- ❖ U.S. State Vital Statistics birth registration notification*
- ❖ An amended U.S. public birth record (amended more than 5 years after the person's birth) *
- ❖ Statement signed by doctor or midwife present at the time of birth *
- ❖ Admission papers from a nursing or skilled care facility, or other institution that shows a U.S. place of birth
- ❖ Medical record (not an immunization record) *

* Must be dated at least 5 years before your 1st Medi-Cal application and show a U.S. place of birth.

You must provide a document as high on the list as you can

- ❖ Driver's license issued by a U.S. State or Territory with a photograph or other identifying information
- ❖ School Identification card with a photograph
- ❖ U.S. Military I.D. card or draft record
- ❖ Federal, state or local government I.D. card with same identifying information as a driver's license
- ❖ U.S. Military dependent identification card
- ❖ A U.S. passport (issued with limitation)
- ❖ Certificate of Degree of Indian Blood or other U.S. American Indian/Alaska Native Tribal document
- ❖ U.S. Coast Guard Merchant Mariner Card
- ❖ School, daycare, or nursery school records for a child under 16

For a child under 16 who did not provide an *Affidavit of Citizenship*, you may submit:

- ❖ An Affidavit of the child's identity signed by the child's parent or guardian.
- ❖ A Medi-Cal application or the Healthy Families/Medi-Cal joint application that shows the child's date and place of birth, and is signed by the child's parent or guardian.

Note: Expired identity documents are acceptable proof of identity.

*If you **cannot** provide any of these citizenship documents...*

Ask two adults to fill out and sign an *Affidavit of Citizenship*. Both adults must have proof of their own identity and U.S. citizenship, and only one of them may be related to you.