

If a CalWORKs beneficiary fails to submit a QR7 six months after their initial CalWORKs eligibility month or their most recent RV effective date and the beneficiary is subsequently transitioned to Medi-Cal only, the county shall require these non-exempt Medi-Cal only beneficiaries to complete the MSR in the next possible month, allowing for the MSR to be mailed in month one and due in month two. The time frame for the MSR submission in this case is independent of the annual redetermination date and is not to change the annual redetermination date.

Jan One	Feb Two	Mar Three	Apr Four	May Five	Jun Six	Jul Seven	Aug Eight	Sep Nine	Oct Ten	Nov Eleven	Dec Twelve
Initial Eligibility Month					QR7 not returned	MSR Mail Month  Mail to be received by the 10th	MSR Due Month  Due by 5th			Mail Annual Packet by end of month	Annual Packet Due

If the CalWORKs beneficiary fails to submit the QR7 nine months after their initial CalWORKs eligibility month or their most recent RV effective date and the beneficiary is subsequently transitioned to Medi-Cal only, the beneficiary does not report to Medi-Cal until the RV is required.

Jan One	Feb Two	Mar Three	Apr Four	May Five	Jun Six	Jul Seven	Aug Eight	Sep Nine	Oct Ten	Nov Eleven	Dec Twelve
Initial Eligibility Month								QR7 not returned		Mail Annual Packet by end of month	Annual Packet Due

**SECTION VI: MSR PROCESSING**

**Income Documentation Needed**

When the beneficiary indicates an income change and provides the county with complete information to determine continued eligibility, the beneficiary is not required to submit any documentation with the MSR. However, when the beneficiary does not provide sufficient information in response to the questions on the MSR about the change in income for the county to determine continued eligibility and the ex parte review does not locate this information, the county must contact the beneficiary to obtain additional information and, where necessary, documentation.